

Association of Chartered Professional Accountants of Newfoundland and Labrador

10th Annual General Meeting

Date: September 18, 2024
Location: CPA Newfoundland & Labrador, St. John's
Chair: Lana Littlejohn, CPA, CMA
Secretary: Melissa Brown

The Chair called the meeting to order at 12:03pm in the presence of 41 attending virtually and welcomed all those in attendance.

The Chair then referenced the minutes of the 9th Annual General Meeting held on September 21, 2023 and asked if there were any omissions or corrections required. There were none.

Motion: Moved by Lynn Healey, seconded by Kelsi Mullins to approve the minutes of the 9th Annual General Meeting on September 21, 2023 as presented. Carried.

Lana then asked if there was any business arising from the minutes – there was none.

Chair's Report

Lana Littlejohn provided a summary of the activities of the Association and her role as Chair over the last year. Lana noted that CPA Newfoundland and Labrador has continued to focus on the protection of the public through the practice inspection and professional development programs.

Lana provided an overview of the membership and a breakdown of active and retired members as well as the number of candidates and students. She then spoke briefly about the Association's strategic priorities.

As Lana concluded her report, she encouraged all members to become involved in the Association and their profession.

Presentation of the Annual Report

Colin Sullivan referred members to the audited financial statements included in the 2023-24 Annual Report and gave an overview of the operations for the period ended March 31, 2024, inviting questions from the floor. There were none.

Appointment of Auditor for 2024-25

Colin Sullivan recommended the reappointment of Coombs and Associates as auditors of the Association for the 2024-25 fiscal year.

Motion: Moved by Dawn Bishop, seconded by Krista Koerner that Coombs and Associates be reappointed as auditors of the Association for the 2024-25 fiscal year. Carried.

Report of Secretary-Treasurer on Election of Members to the Board

Colin Sullivan reported on the Board election process. Colin noted that there were four vacancies to be filled and this year, four nominations were received as a result an election was not necessary. He stated that the nomination and appointment process resulted in the appointment of Tyler Bennett, Chris Brake, and Matthew Power and the re-appointment of Lynn Healey to her third term.

He also acknowledged Janet Bradshaw, Pauline Downer, Beth Porter and Krista Ryan who have concluded on the board.

Colin then introduced the 2024-25 Board Members.

Other Business:

Lana then opened the floor for other business. She called three times. No other business was brought forth.

Termination:

With no further business, the meeting ended at 12:20 PM on a motion by Richard Daw.

Chair

Secretary